

In-person City Camp Supervisor

(June 5 - July 28, 2023 | 8-Week Contract)

Three weeks in Surrey & five weeks in Burnaby at the WCK office

PLAY | CREATE | DEVELOP | MOTIVATE | INSPIRE | MAKE A DIFFERENCE

About Us:

West Coast Kids Cancer Foundation (WCK) exists to deliver timely, practical support to respond to the needs of BC kids and their families, easing their way as they navigate childhood cancer and blood disorders. We are a new, vibrant and motivated organization looking to challenge the status quo of support for kids with cancer in BC.

About you...

You are a flexible and versatile leader. You take on challenges with confidence, creativity, and courage. You work well with others to facilitate specialized programs for a kid with complex needs and love to work alongside volunteers who are eager to learn and grow with you. You are eager to share your skills with youth volunteers, empower them to try new things and show them how to lead kids in a fun, creative, and confident way. You are confident walking into a room, getting everyone involved, setting up different activities, and facilitating programs. You are a natural at delegating, bringing the fun, and leading with compassion, enthusiasm, and clarity.

In a Nutshell...

WCK is running three weeks of City Camp for summer 2023. We are looking for a confident, fun-loving, compassionate person to lead our volunteers and children each day. City Camp is a program run in collaboration with Surrey Schools and offers children navigating cancer/blood disorders a fun and safe summer camp program.

Interested? Read on...

Education and Experience

- Post-secondary education in a related field, e.g. childhood education, recreation therapy, child life and community health, youth work. A degree or diploma is preferred
- Minimum of three years experience in a related position and environment
- 2 years of experience developing children's programs and supervising volunteers is required.
- Experience working with children with exceptional or complex medical needs is an asset
- An equivalent combination of education and experience may be considered
- Experience supervising volunteers is an asset
- Experience using Google Drive (Google docs, Google sheets)
- Experiencing using Airtable, Click-up, and Slack is an asset
- Must have a valid driver's license and access to a personal vehicle

Knowledge, Skills & Abilities

- Demonstrated understanding of various stages of child development cognitive abilities and the ability to plan and apply adaptive programming to varied and changing situations, including age levels, group numbers, diversity, etc.
- Child program planning, development and evaluation
- Demonstrated critical thinking, solution-focused and constructive problem-solving and conflict-resolution skills
- Exceptional communication skills and demonstrated ability to interact with individuals at all levels and adapt to ever-changing, intense and emotional situations
- Demonstrates confidence in role modelling facilitation styles to support junior volunteers
- In your cover letter, please let us know your favourite game to play with kids.

As a valued team member, the Summer Program Leader will ...

Program Planning

- Assist in planning & creating for summer in-person programming City Camp
- Follow and uphold all COVID-19 and all health and safety policies and regulations as outlined by the WCK medical committee
- Assist Program Coordinator with volunteer training and orienting
- Assist in creating welcome packs for City Camp participants

Program Facilitation

- Facilitate program activities for in-person City Camp
- Supervise volunteers & guide them in facilitating summer programming
- Coordinate with participants and families on program updates

Wrap Up

- Assist in Inventory check after City Camp
- Assist in the reorganization of City Camp Supplies at WCK office
- Wrap up summer programming, evaluate needs and make recommendations for next year
- Assist in planning volunteer wrap up event/activity
- Create specific thank you's to City Camp Volunteers

Other:

- Carries out other tasks as assigned to support the WCK team overall

Due to the high volume of applications received, only short-listed candidates will be contacted.
To apply for the position, send your Cover letter & Resume to Kelsey | careers@wckfoundation.ca